

90-day, possible 1 year contract position On site, 40hrs/week in San Jose, CA  
Bachelor's Degree Required (Juris Doctor preferred)

- Records management professional with 7-10 years of RIM consulting experience. 5-7 years of legal, paralegal and/or records and information management experience.
- Experience building a robust Records Management program to include; policies/procedures, records retention schedule creation (including legal research), ECM technology implementation, litigation hold and eDiscovery, document imaging, etc.
- Outstanding communication skills needed to conduct interviews, lead project teams, and give presentations to both technical and executive audiences.

Beth Hynes, CRM  
Managing Partner  
VISION SEARCH PARTNERS, LLC  
810 Cardinal Lane, Suite 220  
Hartland, WI 53029  
Tel 262.361.4912  
Fax 262.361.4914  
Email [bhynes@mri vision.com](mailto:bhynes@mri vision.com)  
Website [www.mri vision.com](http://www.mri vision.com)  
Join me on LinkedIn at <http://www.linkedin.com/in/bethhynes>

MRI Network®  
EXPERTS IN GLOBAL SEARCH AND CONTRACT STAFFING