

Are you or someone you know with a Records & Information Management background, interested in a **Compliance/Records and Information Management position** position for a large organization in **Orange County, CA**?

Please review the following **Job Summary** below for the **Compliance/ RIM Manager** role:

Manage the design, development, and implementation of an effective company-wide information management program. Mitigate the business, legal, and compliance risks associated with retaining records, regardless of media type, in the regular course of business.

This position is part of the Corporate Compliance team. It provides service and supports the goals and initiatives of all other divisions throughout the company and its subsidiaries.

Below are the **Minimum Requirements for the position:**

1. Bachelor's degree **REQUIRED**.
2. Minimum of 7 years working in Compliance and Records Management **REQUIRED**.
3. Hands-on experience with Electronic Content, Information Management, Records Retention technologies and practices is **REQUIRED**.
4. Experience in project management, process analysis, problem solving, and best practices in a professional and compliance focused environment.
5. Experience with litigation related documentation, identification, preservation, and production.
6. Proven track record of successfully implementing RIM/ECM programs through team work and influence without a direct-reporting staff.

Vision Search Partners, LLC. specializes in recruiting, contract staffing, and consulting for **the Records & Information Management industry**. We focus on professional positions from mid-level through executive-level. I speak to hundreds of top performers and dynamic organizations across the United States every week that are involved in the RIM industry in some way, shape or form. This gives me a pretty good pulse of the market. I hope you agree that there is no downside to building a relationship with a good recruiting professional who knows your industry and cares about your needs. Please reach out to me at anytime if I can be of service to you, your company, or others you know in the industry.

I also focus on RIM specific contract positions for project management and implementation of critical organization initiatives, such as compliance, cost reduction, and process improvement.

Records & Information Management Programs

Disaster Recovery Programs

E-Discovery

Electronic Records & Information Management

Information Management Technology Sales

Compliance & Risk Management

How We Differentiate Ourselves From Other Search Firms:

The demand for top talent has never been greater and organizations today, regardless of industry or location, seek experienced, credible leaders with vision and skills to get the job done. Our firm was founded with a passion to help people, and improve the world we live in. That means helping professional and technical people connect with companies that are aligned with their interests, and helping companies find talented people that can advance their cause. Great companies are always searching for top talent and strong leaders. Talented people are continuously striving to learn and advance their careers. We believe the most important traits that differentiate us from others in this business are;

- Our sincere passion to help people.
- Our focus on Records & Information Management industry niche.
- Our confidential search and recruitment process.
- Our extensive company and candidate network.
- Our emphasis on customer service throughout the process.
- Our affiliation with the MRI Network.

Please update your system with my contact information, and confirm receipt of this email. Also, let me know if there is anyone in your network that would benefit from Vision Search Partner's services. Thank you for your consideration and support.

Please use the following link to upload your resume, if you would like, and confirm your address details.

[Click Here to Open Resume Request \(upload\)](#)

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MRINetwork

EXPERTS IN GLOBAL SEARCH AND CONTRACT STAFFING